

Course Announcement

Training-of-Trainer: Illuminating the Path to ISO 15189 Accreditation (SLMTA 3 TOT)

15-week e-learning + 3-week online Teachback sessions
19th April – 19th August, 2022



TOT Course Description

This TOT is composed of the SLMTA 3 e-learning course (15 weeks), followed by Teachback sessions (3 weeks).

SLMTA 3: In the 15-week e-learning course, participants will learn to:

- Translate ISO15189 clauses into daily laboratory practice
- Recognize QMS as a whole and its interconnected processes
- Design and implement those processes for a cost-effective QMS that fulfills ISO15189 requirements
- Establish a practical QMS that enables laboratories to reach and sustain accreditation status

During the course, participants will complete homework assignments and attend office hours and live Zoom-based webinars on a weekly basis. Participation is mandatory for those who have never completed the course.

See the e-learning course [website](#) and the attached [SLMTA 3 Curriculum Overview](#) for more details.

Teachback Sessions: The goal of the Teachback sessions is to develop facilitation skills for virtual training. At the end of the 15 weeks, participants will have one week (week #16) to prepare for their Teachback assignments. In Weeks #17 and #18, they will teach-back assigned topics in live online sessions and receive immediate feedback from master trainers and other participants. The Teachback sessions are mandatory for all participants who want to become virtual trainers for this e-learning course.

See Table 1 (next page) for the full TOT course schedules.

Ideal Candidates for the TOT

- Have attended a SLMTA TOT and been “certified” by master trainers previously
- Have experience in training and/or mentoring SLMTA laboratories
- Have been designated as trainers for the SLMTA 3 e-learning course in country implementation plans

- Have the approval and endorsement from their employers for the new role and responsibilities
- Have access to strong and stable internet connections throughout the duration of the TOT

Countries/regions will be prioritized for admission (i.e., given more slots) if they have:

- A clear and sustainable plan with budget, as well as stakeholder support/commitment
- A well-defined course delivery model
- The most qualified candidates

Criteria for the Course Certificate

Requirements vary based on prior attendance of the SLMTA 3 course. See the table below.

2022 SLMTA 3 e-learning “TOT” – Different requirements for different candidates

Course Components 1-5	1 Attend live webinars and office hours	2 Watch lecture recordings on the website	3 Submit homework	4 Watch recordings of live webinars	5 Attend Teachback sessions
New to SLMTA 3	X	X	X	Only if absent	X
2021 cohorts (e-learning)					X
2019 cohort (face-to-face)	Optional	X	Only select homework	X	X

Wherever applicable, additional criteria include:

- 100% submission of homework before deadlines
- Attendance – no more than 3 missed live sessions (webinars and mandatory office hours). If they miss a session, they must view the live session recording and submit evidence of having viewed the recording.
- 100% participation in all Teachback sessions
- Completion of course evaluations

The 15 weekly webinars are accredited by European Accreditation Council on Continuing Medical Education. Only those who have attended the webinars [live](#) and completed the survey can earn Continuing Professional Development (CPD) points. Watching recordings will not fulfill the requirements for the CPD.

Table 1 - TOT Course Schedules

Besides attending the Office Hours and live webinars, participants will spend between 2 and 7 hours each week watching the lecture recordings and completing homework assignments.

Week	Office Hour Date 3:30 – 4:30 PM EAT	Webinar Date 2:00 – 4:00 PM EAT	Homework Due Date 2PM EAT on due date	Weekly Homework Workload
1	19 th April	22 nd April	20 th April	2:00
2	26 th April	29 th April	27 th April	4:28
3	3 rd May	6 th May	4 th May	2:34
4	10 th May	13 th May	11 th May	2:08
5	17 th May	20 th May	18 th May	3:56
6	24 th May	27 th May	25 th May	6:04
7	31 st May	3 rd June	1 st June	5:03
8	7 th June	10 th June	8 th June	4:14
9	14 th June	17 th June	15 th June	2:46
10	21 st June	24 th June	22 nd June	1:54
11	28 th June	1 st July	29 th June	2:48
12	5 th July	8 th July	6 th July	6:47
13	12 th July	15 th July	13 th July	3:24
14	19 th July	22 nd July	20 th July	1:52
15	26 th July	29 th July	27 th July	1:20
16	2 nd August	Teachback Preparation (Office Hour only, no webinar)		
17	1:00 – 5:00PM EAT, 8 th – 12 th August (Teachback Sessions)			
18	1:00 – 5:00PM EAT, 15 th – 19 th August (Teachback Sessions), if needed			

*EAT= Eastern Africa Time

How To Apply?

Deadline for Applications: March 19, 2022

Acceptance Notification by: March 26, 2022

For PEPFAR supported countries where a CDC lab advisor is present, ***candidates must be submitted by CDC Lab Advisors, who are responsible for screening the applicants with their MOH counterparts.*** Please note that no application will be accepted without a support letter/email from the employer.

The CDC lab advisors must...	The applicants must...
<ul style="list-style-type: none"> ▪ Provide information on the country's plan to implement the SLMTA 3 e-learning course. Countries with more complete plans will be favored in admission decisions. Please consult SLMTA 3 e-Learning Implementation Guide. ▪ Submit candidates that meet the requirements (see page 1 of the announcement) ▪ If submitting more than one applicant, rank order all the applicants in case we cannot admit all your candidates. 	<ul style="list-style-type: none"> ▪ Complete the attached application form ▪ Provide a support letter/email from your employer stating that they will be allowed the time off during work to 1) complete the course work, and 2) conduct SLMTA 3 e-learning course for the country in the future

To CDC Lab Advisors - Please rank order the applicants from your country in terms of priority (i.e., #1 will be admitted before #2). Thank you very much. I hope to hear from you soon.

Order of Priority	Candidate Name	Application form Attached?	Support Letter from Employer Attached?
1		Y / N	Y / N
2		Y / N	Y / N
3		Y / N	Y / N